

JOHN E. MALEK, JD, RPh, HCCP, HCCE

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Palm Beach County Board of County Commissioners 301 North Olive Avenue West Palm Beach, FL 33401

RE: County Administrator Position

Dear Members of the Palm Beach County Board of County Commissioners:

As a Palm Beach County resident and experienced executive leader with a proven track record of managing complex governmental and multi-site organizations, I am excited to apply for the County Administrator position for Palm Beach County. My extensive experience in public sector leadership and strategic governance positions me uniquely to serve our county's 1.5 million residents.

Throughout my 18-year career in executive leadership, I have developed the precise skill set your position requires:

Government Agency Leadership & Public Administration In my current role at the University of Central Florida, a major state government agency with a multi-billion dollar budget, I serve as Principal Legal Counsel for the College of Medicine and Health Affairs. I work directly with state legislators, multiple government agencies, and public officials to advance strategic initiatives and ensure compliance with state regulations. This experience leading within Florida's public sector governance structure has given me deep insight into the operations of large governmental entities and the intricacies of public administration.

Multi-Agency Collaboration & Billion-Dollar Joint Ventures I have successfully negotiated and structured joint ventures with billion-dollar organizations across Florida, including major state institutions, county governments, and large health systems. These collaborations required sophisticated understanding of governmental processes, public budget management, and interagency coordination. My work establishing these public-private partnerships has increased service delivery efficiency while generating significant cost savings for taxpayers.

Executive Leadership & Organizational Development At The Brevard Health Alliance, I directed a cross-functional team of 22 professionals across 12 locations while implementing governance frameworks that improved operational efficiency by 24%. My leadership approach emphasizes developing strong organizational infrastructure,

empowering team members, and creating accountability mechanisms that ensure consistent service delivery across multiple locations.

Strategic Budget Management & Fiscal Oversight My experience managing operational budgets totaling over \$47M and implementing cost-saving measures has prepared me to oversee Palm Beach County's \$9 billion budget. I understand the importance of fiscal responsibility, transparency, and strategic resource allocation in public administration.

Community Engagement & Stakeholder Relations As a Palm Beach County resident deeply committed to our community's future, I have firsthand knowledge of the county's challenges and opportunities. Throughout my career, I have prioritized community engagement, developing collaborative approaches that balance operational requirements with stakeholder needs, resulting in significantly improved satisfaction among various constituencies.

My legal background combined with extensive experience in state government operations, strategic leadership, and complex organizational management positions me as an ideal candidate to guide Palm Beach County through its next chapter of growth and development. I welcome the opportunity to discuss how my vision and experience align with Palm Beach County's needs.

Sincerely,

John E. Malek, JD, RPh, HCCP, HCCE

JOHN E. MALEK, JD, RPh, HCCP, HCCE & 340B Certified

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SENIOR GOVERNMENT & HEALTHCARE EXECUTIVE

Multi-Agency Leadership | Budget Oversight | Strategic Planning & Decision Making

Dynamic executive leader and attorney with 18+ years of senior-level experience managing complex organizations across multiple locations. Proven track record of successfully guiding enterprises through periods of significant growth and transformation. Expertise in strategic planning, multi-agency collaboration, and operational excellence. Skilled in developing organizational infrastructure to support expansion while ensuring regulatory compliance and fiscal responsibility.

PROFESSIONAL EXPERIENCE

UNIVERSITY OF CENTRAL FLORIDA, Lake Nona, FL (2024-Present)

Principal Legal Counsel, College of Medicine and Health Affairs

- Lead a team of 15 multidisciplinary professionals to implement system-wide transformations, achieving 24% improvement in operational efficiency and outcomes
- Manage daily operations across multiple departments, coordinating with various stakeholders including state agencies and healthcare partners
- Serve as strategic advisor to leadership on operations, partnerships, and business development initiatives across multiple regional locations
- Develop governance frameworks for enterprise expansion and management of multi-specialty groups

THE BREVARD HEALTH ALLIANCE, INC., Melbourne, FL (2018-2024)

General Counsel & Chief Compliance Officer *A rapidly expanding outpatient healthcare network with multiple care sites across Brevard County*

- **Multi-Agency Leadership:** Directed a cross-functional team of 22 professionals across legal, compliance, risk management, and administrative departments
- **Budget Oversight:** Managed operational budgets totaling \$47M across 12 clinical locations, implementing cost-saving measures that resulted in 12% operational savings while maintaining quality standards

- **Strategic Planning:** Led negotiations with major Florida government entities and hospital systems on collaborative ventures, resulting in 3 successful joint ventures and 30% increase in service access points
- **Daily Operations Management:** Provided executive leadership across 12 locations, ensuring consistent quality standards, regulatory compliance, and operational excellence
- **Stakeholder Relations:** Partnered with community leadership to develop protocols that balanced operational requirements with community needs, improving satisfaction scores by 28%

KINGS PHARMACY, Newark, NJ (2015-2018)

In-House Counsel

- Provided executive leadership on business operations across multiple locations in two states
- **Budget Management:** Oversaw annual operating budget of \$15M, implementing operational protocols that improved financial performance by 18%
- **Team Leadership:** Managed a team of 8 supervisors responsible for compliance integration and staff development
- **Regulatory Excellence:** Implemented comprehensive compliance programs achieving full URAC accreditation on first application

MALEK AND ASSOCIATES, Upper Saddle River, NJ (2003-2016)

Healthcare & Contracts Attorney

- Provided comprehensive legal counsel to organizations ranging from small entities to mid-sized systems across three states
- **Strategic Advisory:** Advised executive leadership on growth initiatives, regulatory requirements, and business development opportunities
- **Multi-Agency Coordination:** Facilitated collaboration between government entities, healthcare organizations, and community stakeholders
- **Fiscal Responsibility:** Negotiated complex contractual relationships supporting integration and service expansion for multiple entities, generating 15% cost savings

SEDHOM LAW GROUP, PLLC (2015-Present)

Of Counsel

- Counsel organizations on strategic transactions, including mergers, acquisitions, and joint ventures
- Support clients in developing sustainable financial models while navigating complex regulatory environments
- Provide guidance on organizational structure and governance to optimize operational performance

EDUCATION

- **Executive MBA** (In progress, expected completion 2026)
- **Healthcare Compliance Association:** Healthcare Compliance Certification (2022)
- **Seton Hall Law School:** HCCP Healthcare Compliance Certification (2016)
- **Benjamin N. Cardozo School of Law:** Juris Doctor (Top 10% Graduate, 2003)
- **St. John's University:** Bachelor of Science – Pharmacy (1998)

LICENSURE & CERTIFICATIONS

- Healthcare Compliance Executive Certification (2022)
- Healthcare Compliance Certification Program (2016)
- Licensed Attorney: New Jersey and New York (Florida pending February 2025)
- Licensed Pharmacist: New Jersey and Florida

CORE COMPETENCIES

- Multi-Agency Government Operations Leadership
- Executive Team Management & Development
- Strategic Planning & Decision Making
- Budget Development & Fiscal Oversight
- Intergovernmental Relations
- Community & Stakeholder Engagement
- Organizational Change Management
- Public Policy Implementation

- Crisis Management & Emergency Response